

DRAFT

Low Carbon Oxford North

Minutes of the Annual General Meeting held on 19 July 2022

The meeting was held via Zoom, due to the Covid situation.

1. Attendance and apologies

Members present in person: Rebecca Nestor (Chair), Jane Grindey, Sarah Edwards, Brenda Boardman, Margaret Simon, Robin Aitchison, Carey Newson, Tina Leonard, Kathy Shock, Gillian Howe, Kim Polgreen, Andy Chivers, Alison Hill, Stuart Barr, Paul Valentin, Niel MacLennan, Christopher Ball, Gail Walker, Colin McDiarmid, Karen Dauncey.

Non members: Gordon Buchanon, Sarah Westcott, Alistair Rolfe, Cathy Ryan.

Apologies and proxies: these members sent apologies and appointed a proxy: Susan Cooper, Liz Cairncross, Tam Frishberg, Philippa O'Connor, Michal Heybrook, Fiona Crosse, John Powers, Caroline Roaf, Dermot Roaf, Simon Hunt.

2. Minutes of the AGM held on 28 September 2021.

The draft minutes had been made available in advance. There were no corrections or omissions raised. *Members voted to approve the minutes.*

3. Trustees' report

The Chair, Rebecca Nestor, spoke about the work of LCON in the previous year. The report had been made available in advance and Rebecca highlighted key points. Covid restrictions continued at times to cause difficulties, but nevertheless, taking that into account, LCON undertook several projects and events, including:

- A detailed survey of residents' views and wishes for bus transport in North Oxford, the results of which were given to stakeholders and this led to useful and continuing engagement with them on the issues uncovered
- A sustainable fashion shoot which involved 3 local secondary schools (comprehensive & private working together) and Oxfam. Kim Polgreen was thanked for her hard work on this.
- Climate cafes began to be held in person again. Rebecca thanked Karen Dauncey for her help with these.
- As part of Communities for Carbon Zero, LCON carried out a survey of local election candidates' views on green issues.
- LCON embarked on fundraising, and thanks to the generosity of donors, has to date raised £22,500. Rebecca thanked all those who had made a gift. Rebecca thanked in particular Sir Christopher Ball who had led a training workshop for trustees and Lady Wendy Ball who made the first, and generous, gift.
- Rebecca thanked Julia Patrick, LCON's coordinator for her invaluable work for LCON, and the two students who had worked on the fashion project. She congratulated Brenda Boardman, trustee, for being the subject of a fascinating episode of "The Life Scientific" on BBC Radio 4. Rebecca welcomed new trustee Robin Aitchison.

There were no questions from the members present. *Members voted to accept receipt of the report.*

4. Financial report

The accounts for 2021 had been made available in advance. The Treasurer, Jane Grindey, outlined key aspects of the financial situation and noted that income and expenditure were balanced by year end. Turnover was down over the previous year, because 2021 had seen a lot of preparatory work for new projects rather than implementation. We had maintained our level of reserves. There were no causes for concern.

Members voted to accept receipt of the accounts for 2021.

5. Preparation of statutory accounts for 2022.

The Secretary, Sarah Edwards, explained that under charity and company regulations, LCON is required to arrange an audit of the accounts if its income is above £1m, or if 10% of members wanted one. Trustees must arrange for an Independent Examination if income is above £25,000, and in 2022 this will be the case for LCON.

The trustees propose that Tom Futter be appointed to prepare the accounts for 2022.

Members voted to accept this proposal.

The trustees propose that they appoint an Independent Examiner, following Charity Commission guidance, for 2022, and do not have the accounts audited. *Members voted to accept this proposal.*

6. Retirement and Election of Trustees

Sarah Edwards, Secretary, explained the position with trustees, as noted on the agenda. LCON's Articles say the board can have a maximum of 10 trustees: up to 7 elected members and 3 appointed by the elected trustees. One third of elected trustees are required to retire each year by rotation.

Currently there are two appointed trustees: Rebecca Nestor and Margaret Simon. Brenda Boardman and Carey Newson are due to retire by rotation and are willing to be re-elected. During the year, the trustees co-opted Robin Aitchison.

Members were invited to elect Robin Aitchison and re-elect Brenda Boardman and Carey Newson.

Members agreed to elect Robin Aitchison and to re-elect Brenda Boardman and Carey Newson.

7. Any other Business: there was none.

8. Close of formal business.

Following the close of formal business, Jane Grindey gave a report on the Housewarming project. This noted that all 6 proposed Housewarming Guides had now been completed and were available on LCON's website. People were welcome to download these and/or print them. Feedback on the guides had been very good, and they were popular at the recent

Energy Saving Homes event. Work will continue on the project, to spread awareness of the guides through various means.

The meeting then broke into small groups, facilitated by trustees, which enabled discussion between members and trustees on ideas for future projects by LCON, feedback on the past year, and how members might like to get involved. This resulted in some useful ideas for future discussion by trustees.