**Low Carbon Oxford North**

**Annual General Meeting, Tuesday 28 September, 7.30pm**

**Agenda**

1. **Attendance and apologies**
2. **Approval of** [**minutes from AGM 2020**](https://lcon.org.uk/wp-content/uploads/2021/02/draft-Minutes-of-the-2020-AGM.docx)
3. **Trustees’ Report**

A report on our activities will be presented by the trustees and there will be an opportunity for questions. The trustees’ report and the accounts (combined) [can be viewed here](https://lcon.org.uk/wp-content/uploads/2021/09/LCON-trustees-report-and-annual-accounts-2020-final-signed.pdf) and a summary will be available on screen at the meeting. Members will be invited to accept receipt of the report.

1. **Financial Report**

The Treasurer will present the accounts for 2020 and take questions. As above, the combined annual report and accounts [can be seen here](https://lcon.org.uk/wp-content/uploads/2021/09/LCON-trustees-report-and-annual-accounts-2020-final-signed.pdf) and a summary will be on screen at the meeting. Members will be invited to accept receipt of the accounts.

1. **Preparation of the statutory accounts for 2021**

The trustees propose the appointment of Tom Futter to prepare the statutory accounts for 2021, without an audit or Independent Examination. (Under charity and company regulations, LCON would be required to arrange an audit if its income was above £1m or if 10% of members wanted one. The threshold for an Independent Examination is an income of £25,000).

1. **Retirement and Election of Trustees**

LCON’s Articles say that the board can have a maximum of 10 trustees: up to 7 elected by the members and 3 appointed by the elected trustees. One third of the elected trustees are required to retire each year by rotation.

There are currently 5 elected trustees, including Alison Hill and Sarah Edwards. Alison wishes to retire from the board at this AGM. Sarah is due to retire by rotation and is willing to stand for re-election. Jane Grindey was co-opted onto the board during the year and is willing to be put forward for election. There are currently 2 appointed trustees: Margaret Simon, who joined the board earlier this year and Rebecca Nestor, Chair.

Members will be invited to elect Jane Grindey and re-elect Sarah Edwards as trustees.

1. **Special resolution: definition of ‘North Oxford’**

LCON’s Articles refer to ‘North Oxford’, which is defined in the document by a list of City Council wards and the area of Jericho: “North Oxford means the council wards of Oxford North, St Margaret’s, Summertown and Wolvercote and that part of Jericho and Osney Ward to the East of Castle Mill Stream”.

In May 2021 the ward names and boundaries were changed, so we need to update the Articles. Jericho is now part of a new ward, Carfax and Jericho, which includes part of the city centre. The trustees propose the following motion:

*“Following changes to Oxford City Council’s ward boundaries, the definition of ‘North Oxford’ in the Articles of Association will be amended to read:*

*‘****North Oxford*** *means the council wards of Carfax and Jericho, Cutteslowe and Sunnymead, Summertown, Walton Manor and Wolvercote.’*

1. **Any other business**
2. **Close of meeting**